

I. Position

Wine Steward (2.29)

II. Related Titles

Sommelier

III. Essential Functions

Assist guests by recommending and serving wines.

IV. Additional Responsibilities

1. Makes recommendations about the development of wine lists
2. Plans wine promotions
3. Recommends wines to members and guests
4. Assists members and guests with wine tasting
5. Takes members' and guests' wine orders; complies with all required service and wine control procedures
6. Serves wine to members and guests in dining room
7. Assists in the order and inventory of wines
8. Maintains the proper storage and cleanliness standards for the wine cellar or other holding area(s)
9. Maintains and cleans wine/liquor service carts and/or other service equipment
10. Attends staff meetings as required

V. Reports to

Beverage Manager

VI. Supervises

No supervisory duties are included in this position