

I. Position

Tennis Shop Salesperson (10.4)

II. Related Titles

Tennis Shop Sales Clerk (Attendant)

III. Essential Functions

Sell tennis merchandise in the tennis shop; maintains the tennis shop; sells tennis court time.

IV. Additional Responsibilities

1. Supplies towels, cups and ice to members and guests
2. Records all charge tickets
3. Changes displays when instructed
4. Restocks merchandise when supply is low
5. Empties trash on each court and cleans courts
6. Keeps storage area tidy
7. Records court reservations and assists in finding cooperative partners for players
8. Promotes and sells tennis shop merchandise

V. Reports to

Assistant Tennis Professional

VI. Supervises

No supervisory duties are included in this position