

Job Title: Lead PM Security Officer

Scope of Job: Provide a safe and secure environment to club members, guests and employees.

Principal Functional Responsibilities:

- Monitors in and outbound traffic (pedestrian and vehicle)
- Patrols club perimeter daily (docks, clubhouse, and parking lots)
- Check members/reciprocals decals and ID cards daily
- Completes daily activity reports
- Completes incidents reports.
- Issues member and employee decals
- Enforces club rules and bylaws
- Parking enforcement
- Documents incoming and outgoing boats
- Schedules officers according to races, club events, etc.
- Acts as a supervisor on duty when is DOS absence

Reports to: Director of Security