

Job Title: Day/ Swing shift Security Officer

Job purpose: Provide a safe and secure environment to members, guests and employees.

Direct report: Director of Security

Job Code: Core

Core responsibilities:

- Monitors in and outbound traffic (pedestrian and vehicle)
- Patrols club perimeter daily (docks, clubhouse, and parking lots)
- Check members/reciprocals decals and ID cards daily
- Completes daily activity reports
- Completes incidents reports.
- Issues member and employee decals
- Enforces club rules and bylaws
- Parking enforcement
- Documents incoming and outgoing boats

Reports to: Director of Security

Experience required:

1. Valid California BSIS Guard Card
2. Valid first aid and CPR
3. Pass comprehensive background check.
4. 1 Year Security or Hospitality Experience