

POSITION DESCRIPTION

POSITION TITLE: GOLF COURSE SUPERINTENDENT

REPORTS TO: GENERAL MANAGER/GREENS COMMITTEE

DATE: February 1, 2001

POSITION SUMMARY: The Golf Course Superintendent is responsible for the entire grounds and surface of Golf Courses. This includes the direction of an agronomically sophisticated turfgrass program for the golf course, landscaping and trees, and maintenance of cart paths. This position is also required to provide necessary coordination, cooperation and communication with the General Manager, the Director of Golf, and all other departments and committees regarding the condition and playability of the courses. This position supervises all staff working on the golf course.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to, the following:

- Establishes standards for courses and facilities in coordination with Green Committee and management.
- Oversees and maintains golf course, driving range, and putting greens.
- Keeps all parts of the course in peak condition for member and tournament play.
- Routinely tours and/or plays the course to determine actual playing conditions.
- Hires, trains and directs assistants, mechanics and staff.
- Supervises assistant superintendents, mechanics, equipment operators, grounds foremen, licensed applicators, and horticulturist.
- Oversees scheduling and routing of personnel and equipment to accomplish maintenance tasks, including preparation of the course for scheduled golf events.
- Requisitions, receives and stores course maintenance supplies and equipment, including chemicals.
- Keeps accurate and complete records on payroll, inventory, weather data, maintenance procedures, and pesticide applications.
- Complies with government regulations regarding hazard communications, pesticide storage and application, clean water, and underground storage tank requirements.

- Prepares and revises grounds keeping manual.
- Develops and implements off-season maintenance and storage plan, and preventive care program for all equipment, as necessary.
- Prepares annual Operating and Capital budgets related to the golf courses.
- Plans all maintenance and project work.
- Oversees all course construction or reconstruction.
- Coordinates activities, goals and plans with General Manager and Director of Golf.
- Attends Greens Committee and Golf Committee meetings.

PREREQUISITES:

EDUCATION: Requires good administration and communication skills. A minimum of a two year turfgrass management program degree with a bachelor's degree in a field related to agronomy or horticulture preferred. Additional training in administration, personnel management, and civil engineering is desirable. Membership in the Golf Course Superintendents Association of America with Certified Golf Course Superintendent (CGCS) designation or educational credits leading to such certification is also desirable. Licensed pesticide applicator in California is necessary.

EXPERIENCE: Extensive on-the-course experience and a minimum of two (2) years as an assistant superintendent is required. Requires scientific knowledge of grounds maintenance techniques and basic landscaping, planting and pruning skills. Must understand the construction and maintenance of tees, fairways and greens; agronomy of different types of golf course turf, methods for weed and pest control; watering and irrigation systems. Must be familiar with equipment used in course maintenance.

PHYSICAL: Must possess the ability to bend, stoop, climb, stand, walk, sit, finger, reach, grasp, carry, squat, perform repetitive motions, and have visual acuity. Must have good writing and verbal skills. Must possess ability to lift up to 75 pounds on a regular basis.