



## The Golden State Chapter, CMAA, Inc. Foundation CCM Certification Support Award Program

### **Award/Purpose:**

To support TGSC Professional members or those in Continuation status in The Golden State Chapter who lack sufficient financial resources to fully fund designated professional development and/or career advancement opportunities leading to CCM Certification. This award is specifically designed to provide tuition reimbursement and up to \$1,500 for related expenses for travel and lodging. Applications must be submitted and approved **in advance** of participating in the intended program to receive any TGSC Foundation funds. Reimbursement will be made **AFTER** proof of successful completion has been received by TGSC Foundation. **Please note that not all applications will be funded, may be partially funded, and that you may only apply for any specific program one time.**

### **Process Steps:**

1. Make application for the reimbursement award through the “CCM Certification Support Award Application” which is below. Up to 10 applications will be awarded in 2022 and if all awards are not given in the first round, there will be a second round. Deadline for submission of applications is October 3, 2022. Applications may be completed at any time prior to participating in intended program.
2. You will be notified of TGSC Foundation’s decision in the last week of October, 2022.
3. Within 30 days of the activity, Post Education Activity follow-up information to include proof of successful completion and receipts (along with the approved expense claim form) to substantiate the request for payment. If expenses are not submitted within the 30 days of the completion of the activity, it is assumed that the funding was not required and will no longer be available.
4. Within 30 days of receipt and approval by TGSC Foundation, a check will be sent to the person/club listed on the application for reimbursement.

### **Who May Apply?**

TGSC Professional members or those in Continuation status in The Golden State Chapter of CMAA, who are in good standing and are working toward CCM certification.

### **Criteria Upon Which Applications Will be Judged:**

Each application will be judged upon the following criteria:

- a. The number of previous applications approved for the applicant and Club
- b. The applicant’s involvement in The Golden State Chapter, i.e.: assisting or attending educational or social events regarding TGSC
- c. The specificity of your application for the exact program and dates you plan to attend
- d. Meet deadlines with complete application

**Application Requirements:**

CCM Certification Support Application Form submitted. Educational activity selection and endorsement of the Club General Manager and President, if the applicant is the General Manager, must be included. Each TGSC Professional members or those in Continuation status in The Golden State Chapter may apply for financial support of one educational activity per calendar year.

**Direct Information/Questions/Inquiries To:**

The Golden State Chapter Foundation  
c/o Duncan Reno, CCM, CCE  
General Manager/COO  
Del Rio Country Club  
801 Stewart Road  
Modesto, CA 95356  
Telephone: (209) 595-5986  
email: [dreno@delriocountryclub.com](mailto:dreno@delriocountryclub.com)

**Attn: CCM Certification Support Program**



## The Golden State Chapter, CMAA, Inc. Foundation CCM Certification Support Award Application

**Education Venue:**

BMI Club Management \_\_\_\_\_ BMI Leadership Principles \_\_\_\_\_ BMI General Manager/COO \_\_\_\_\_

BMI Golf Management \_\_\_\_\_ BMI Food and Beverage \_\_\_\_\_ BMI Sports and Recreation \_\_\_\_\_

CMAA World Conference \_\_\_\_\_ CCM Review Course \_\_\_\_\_

TGSC Spring Conference (with a 6-hour CMI Workshop) \_\_\_\_\_

TGSC Fall Conference (with a 6-hour CMI Workshop) \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Club Name \_\_\_\_\_ Club Location \_\_\_\_\_

Job Title \_\_\_\_\_ CMAA Member # \_\_\_\_\_ Date joined CMAA \_\_\_\_\_

Location of Program for which you are requesting funding \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Has TGSC Foundation funded any programs for you in the past 10 years? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when, which program(s) and for what total dollar value?

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**What are the Personal Development / Career Advancement Benefits of this program for you and how will the award support you in achieving this? Please submit a one-page explanation of this and attach to this application.**

**What has been your involvement with The Golden State Chapter since your join date? Please submit a one-page explanation and attach to this application.**

**Requested Reimbursement\* from TGSCF for Tuition \$\_\_\_\_\_ Travel/Lodging \$\_\_\_\_\_**

\* (Reimbursement is provided after proof of successful completion of requested program and all paid receipts are provided; \$1500 maximum for Travel/Lodging Expenses; only 1 request per member per year)

**Amount/ Source of other funding      Club/Personal \$\_\_\_\_\_**

**The reimbursement check should be made payable to: \_\_\_\_\_**

**Address for reimbursement check: \_\_\_\_\_**

**List all CMAA programs required for CCM Certification that you have yet to complete:**

\_\_\_\_\_

**What is your current target date to achieve your CCM? \_\_\_\_\_**

**Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_**

**GM Endorsement: I enthusiastically support this employee's request for funding for this educational program as part of their CCM certification process.**

**Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Club President Endorsement (if request is for the Club General Manager)**

**Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_**

**TGSCF Award Committee Chair: TGSCF Award Committee has thoroughly reviewed this candidate's application and qualifications and fully endorse funding his/her request as presented.**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**TGSCF Board President's Signature \_\_\_\_\_ Approved \_\_\_\_\_ Date \_\_\_\_\_**

**Not Approved \_\_\_\_\_ Date \_\_\_\_\_**