

The Golden State Chapter, CMAA, Inc. Foundation

CCM Certification Support Award Program <u>Award/Purpose</u>:

To support TGSC Professional members or those in Continuation status in The Golden State Chapter who lack sufficient financial resources to fully fund designated professional development and/or career advancement opportunities leading to CCM Certification. This award is specifically designed to provide tuition reimbursement and up to \$1,500 for related expenses for travel and lodging. Applications must be submitted and approved in advance of participating in the intended program to receive any TGSC Foundation funds. Reimbursement will be made AFTER proof of successful completion has been received by TGSC Foundation. Please note that not all applications will be funded, may be partially funded, and that you may only apply for any specific program one time.

Process Steps:

- 1. Make application for the reimbursement award through the "CCM Certification Support Award Application" which is below. Up to 10 applications will be awarded in 2024 and if all awards are not given in the first round, there will be a second round. Deadline for submission of applications is Friday, March 29, 2024. Applications may be completed at any time prior to participating in intended program.
- 2. You will be notified of TGSC Foundation's decision at a later date.
- 3. Within 30 days of the activity, Post Education Activity follow-up information to include proof of successful completion and receipts (along with the approved expense claim form) to substantiate the request for payment. If expenses are not submitted within the 30 days of the completion of the activity, it is assumed that the funding was not required and will no longer be available.
- 4. Within 30 days of receipt and approval by TGSC Foundation, a check will be sent to the person/club listed on the application for reimbursement.

Who May Apply?

TGSC Professional members or those in Continuation status in The Golden State Chapter of CMAA, who are in good standing and are working toward CCM certification.

Criteria Upon Which Applications Will be Judged:

Each application will be judged upon the following criteria:

- a. The number of previous applications approved for the applicant and Club
- b. The applicant's involvement in The Golden State Chapter, i.e.: assisting or attending educational or social events regarding TGSC
- c. The specificity of your application for the exact program and dates you plan to attend
- d. Meet deadlines with complete application

Application Requirements:

CCM Certification Support Application Form submitted. Educational activity selection and endorsement of the Club General Manager or President, if the applicant is the General Manager, must be included. Each TGSC Professional members or those in Continuation status in The Golden State Chapter may apply for financial support of one educational activity per calendar year.

Direct Information/Questions/Inquiries To:

The Golden State Chapter Foundation c/o
Duncan Reno, CCM, CCE
General Manager/COO
Del Rio Country Club
801 Stewart Road
Modesto, CA 95356

Telephone: (209) 595-5986

email: dreno@delriocountryclub.com

Attn: CCM Certification Support Program



The Golden State Chapter, CMAA, Inc. Foundation CCM Certification Support Award Application

Education venue:						
BMI Club Management	BMI Leadership Principles	BMI General Manager/COO	BMI Golf			
Management	BMI Food and Beverage	BMI Sports and Recreation				
CMAA World Conference	MAA World ConferenceCCM Review Course					
TGSC Spring Conference (wit	th a 6-hour CMI Workshop)					
TGSC Fall Conference (with a	a 6-hour CMI Workshop)					
Name		Date				
Phone	Email					
Address						
Club Name		Club Location				
Job Title	CMAA Member #	Date joined CMAA				
Location of Program	for which you are requesting fund	ing				
Start Date	End Date					
Has TGSC Foundation funder	d any programs for you in the past	10 years? Yes No				
If yes, when, which program	(s) and for what total dollar value?	•				

What are the Personal Development / Career Advancement Benefits of this program for you and how will the award support you in achieving this?					
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What has been your involvement with The Golden State Chapter since your join date?				

Requested Reimbursement* from TGS	SCF for Tuition \$	Travel/Lodging \$	Travel/Lodging \$		
* (Reimbursement is provided after proof of \$1500 maximum for Travel/Lodging Expens	· · · · · · · · · · · · · · · · · · ·	of the requested program and all paid receipts are pr ember per year)	ovided;		
Amount/ Source of other funding	Club/Personal \$				
The reimbursement check should be r	made payable to:				
Address for reimbursement check:					
List all CMAA programs required for C	CM Certification that y	ou have yet to complete:			
What is your current target date to ac	hieve your CCM?				
Applicant Signature		Date			
GM Endorsement: I enthusiastically s of their CCM certification process.	upport this employee'	s request for funding for this educational progra	am as part		
Print Name	Signature	Date			
Club President Endorsement (if reque	st is for the Club Gene	ral Manager)			
Print Name	Signature	Date			
TGSCF Award Committee Chair: TGSCF qualifications and fully endorse funding		s thoroughly reviewed this candidate's applicat presented.	ion and		
ApprovedDate					
Not ApprovedDate					